



PORTAGE LEARNING & LITERACY CENTRE

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Portage Work Experience Program Participant Application Form

Portage Work Experience is an employment program offered through Portage Learning & Literacy Centre, and is designed to help youth overcome barriers to employment. Participants are compensated at minimum wage for completing four weeks (120 hours) of pre-employment training, followed by approximately twelve weeks (450 hours) of full-time work experience that will enable them to develop a broad range of skills and knowledge relevant to the current and future labour market.

The pre-employment training sessions have set start dates throughout the year. Please contact the Program Coordinator for further information about when the next session will begin.

Program Eligibility

Are you between the ages of 15-30?	Yes	No
Are you employment ready and currently looking for work?	Yes	No
Are you a Canadian Citizen, Permanent Resident, or Protected Person?	Yes	No
Located in Portage la Prairie, MB or Central Plains Region?	Yes	No
Receiving Employment Insurance (EI) benefits?	Yes	No
Experiencing a barrier to employment?	Yes	No

Contact Information

Name: _____

Phone Number: (____) _____ E-Mail: _____

What is the best way of contacting you?

Phone Email Other (Please provide) _____

How did you hear about us?

PLLC – Employment Assistance Services
PLLC – Newcomer Settlement Services
PLLC – Education
Other Training or Education Institution
Indigenous Organization

Community Agency
Internet/Facebook
Advertisement/Bulletin
Self
Other _____

FREEDOM OF INFORMATION & PROTECTION OF PRIVACY ACT (FIPPA)

Your personal information is confidential and will be used to contact you to set up an interview. It is collected under the authority and regulations of the agencies that provide funding for our programming.

Signature of Applicant

Date

Thank you for your application to the Portage Work Experience Program. The Program Coordinator will review your application and will contact you to set up a meeting for an Employment Readiness Evaluation.